

MINUTES OF THE ANNUAL GENERAL MEETING OF THE UK CHAPTER OF THE ELECTRONIC WARFARE AND INFORMATION OPERATIONS ASSOCIATION (AOC) HELD AT THE RAF CLUB ON 16 MAR 16

Present:

Wg Cdr	John Clifford OBE	President
Mr	Chris Howe MBE	Vice President, Awards & Webmaster
Mr	Ian Fish	Membership Secretary
Wg Cdr	Roger Hannaford	Secretary
Wg Cdr	Phil Davies	Non-exec
Dr	Sue Robertson	Non-exec, Visits Coordinator

Plus 8 members.

Apologies had been received from Mr Richard Canale, Wg Cdr Wynne Davies, Mr Jim MacCulloch, Mr David Peck and Wg Cdr John Stubbington.

ITEM 1. WELCOME TO AGM AND PRESIDENT'S ADDRESS

1. The President welcomed members to the 2016 AGM and thanked the Secretary for setting it up, running it and for all his assiduous work as ever in ensuring the Chapter runs smoothly, effectively and efficiently.
2. Reflecting on the past year, he said that it was a very successful year, not without its challenges, though, and opportunities. The UK had again won the Chapter of the Year Award in the Large Chapter category, for the fourth year running which was quite a record to have. He aimed to make it 5 in a row. The award was based on the submission available at the far end of the room.
3. On AOC HQ, there had been much work on governance, more committees, new aim, mission, etc, there being around 20 committees in all. The submission he had sent about the AOC mission statement, agreed by the UK BOD, was not taken into account. It had attempted to remove US-only acronyms and broaden the statement to include areas important to all of us, such as SIGINT. The UK BOD would update the UK Chapter constitution, in accordance with the UK submission.
4. The AOC Annual Symposium moved to a new venue in downtown DC and was a big success with more attendees and a good line-up of speakers. The STEM program was particularly impressive and was helped by a UK Chapter volunteer. The material from the STEM program would be available if anyone wished to access it.
5. 2015 was also a successful year financially, in part due to non-US conferences. DSEI had been a big success; the Chapter had a large stand courtesy of Clarion Events and had recruited 10 new members and met many

old friends. He thanked all who helped out: Chris Howe, Phil Davies, Roger Hannaford, Professor David Stupples, Dave Peck, Julian Grenfell, Markus Rabe, Gerhardt Taljaard, Les Worth, Michael Baker and John Wise. The Chapter had aided the UKTI DSO by inviting Chapter members to a PEWSE briefing they set up at DSEI. It turned out that all the attendees were UK Chapter members.

6. The Chapter was not invited to the Classified EW Symposium in December at Shrivenham, although advertised it, and many members attended. John had sent them details of a couple of members who had offered to speak, but did not get a reply. He wrote asking them about UK Chapter representation and did not get a response.

7. He said that, thanks the BOD and particularly executive membership director Ian Fish and the efforts of some of the members, the Chapter was probably as large as it have ever been.

8. John thanked Sue Robertson for her work as Visits Coordinator, which is covered under Item 7. Sue, a candidate for International region 1 Director, joined him at a NAFAG AG III Sub-group 2 meeting to explain the role of the AOC, and 17 Chapter members joined for an excellent visit the following day, thanks to all concerned, especially Sue and Mark Elson.

9. The Chapter should congratulate ACM Sir Stu Peach, VCDS, who was awarded the AOC Gold Medal 2 years ago, the first time he believed to a non-US person, and who was honoured in the 2016 New Year list and appointed by Her Majesty the Queen to become CDS in the summer.

10. The Christmas Dinner had been a great success, and we recognised the achievements of Dr Jim Wickes, FS Moncton, Dr Bob Andrews MBE and 30 Cdo RM. John thanked Phil Davies for running it.

11. Chapter finances were on a sound footing, mainly because of advertising on the web site, thanks to Chris Howe. He also thanked John Stubbington for his meticulous accounts.

12. The Chapter had made a number of awards and intended to extend the award program in the coming year, both financially and in terms of scope. Chris Howe would give a brief on the awards programme shortly, and he gave many thanks to Chris for all your diligent work to ensure the recognition of the achievements of members and others in the UK EW and EM community.

13. In the coming year, he intended to continue to seek new and diverse members and to make more awards, perhaps to Apprentices, thanks to a suggestion at the meeting.

14. In conclusion, John gave his thanks to all the Board and the Members who support the Chapter and its events.

ITEM 2. MINUTES OF THE PREVIOUS AGM

15. The minutes of the previous meeting, which had been published on the website, were agreed as accurate, proposed by Peter Hardy, seconded by John Wise and passed unanimously. There were no outstanding actions.

ITEM 3. BOARD MEMBERSHIP AND ELECTIONS

16. All Executive posts of the BOD were open for election. However, there had been no other nominations and the existing members had agreed to continue. This was agreed, again proposed by Peter Hardy, seconded by John Wise and passed unanimously.

ITEM 4. TREASURER'S AND AUDITOR'S REPORTS

17. The Accounts were presented by Sue Robertson, in the absence of the Treasurer himself. There were no anomalies or surprises. The Chapter was in a very sound financial position, some £600 better than at the end of 2014. It had spent £1100 less on awards than expected, as there had been no award for Fleet EW, Welbeck College, Yeoman of Signals or to an Operational Unit. Conversely, there had been an additional payment of £750 from Textron for website job advertising.

18. The Budget for 2016 showed a deficit of £1096. There were risks, but this should be met by payments for website job advertisements. The Chapter had its second highest credit balance over the last 24 years and, as such, was well able to sustain a deficit of that size.

19. The Accounts had been audited by Dr Andrews, for which the Chapter was most grateful. The full report is attached to these minutes.

20. The accounts were agreed as accurate, proposed by Clive Murgatroyd, seconded by John Wise and passed unanimously.

ITEM 5. MEMBERSHIP REPORT

21. Ian Fish briefed that the Chapter had 487 members. The President thanked Ian for his work and commented that AOC HQ held the administration of membership in the UK in high esteem.

ITEM 6. EDUCATION & AWARDS AND WEBSITE REPORTS

22. The VP briefed on Education and Awards; a full list is attached to these minutes.
23. The award for RN Top EW Student of the Year for 2015 went to LS (EW) James (Jim) Hick on the PO (EW) course, and was presented by Chris Howe at HMS Collingwood.
24. The Chapter award to support the prestigious RAF Smallwood Trophy EW was made to Flt Lt Paul Heasman and Flt Lt Alastair Luckins by John Clifford and Chris Howe at the EW Europe Symposium. The 2016 winner had been nominated, and it was intended to present the award at EW Europe Rotterdam in May.
25. The 2016 Aerosystems Course Award went to (the then) Flt Lt Stuart Watkinson and was presented by Chris Howe at RAF Cranwell.
26. For the Army, SSgt (Y of S (EW)) Katie Mitchell was awarded the Yeoman of Signals (EW) Course Top Student, presented by Richie Canale at Blandford.
27. The AOC NATO Operational EW Award was made to 30 CDO UK and presented during the Chapter Christmas dinner at the RAF Club.
28. Individual Awards had been made to Dr Jim Wickes for the AOC UK Chapter Outstanding Achievement Award and to FS Brendon Monckton for UK Chapter Outstanding Service Award. In addition, the Chapter congratulated Dr Bob Andrews MBE for the award of the AOC Hal Gershanoff Silver Medal.
29. All nominations or suggestions for awards would be welcomed and considered by the Board and should be submitted in the first instance to the UK Chapter Vice President by 1 May

ITEM 7. PROGRAMME AND FUNCTIONS REPORT

30. Sue Robertson briefed on recent and future events. There had been an excellent talk by AM Philip Sturley CB, MBE after the AGM. The Historical Evening was both informative and enjoyable. Members of the Chapter had been significant players at EW 2015 in Sweden, and the visit and the classified exhibition at Farnborough, coinciding with NATO Sub Group 2, was superb. The Chapter ran a successful stand at DSEi. Members had been involved in both the Spring Lecture and the Autumn Symposium of the Defence Electronic History Society (DEHS). A visit to see Vulcan XH558 at Robin Hood Airport (previously RAF Finningley) the day after her last flight proved very popular. The Chapter was well represented at the AOC International Symposium in Washington and, finally, the Chapter Christmas dinner was always useful as well as enjoyable.

31. For the coming year, events included the DEHS Spring Lecture and Autumn Symposium, EW Europe 2016 in Rotterdam, the Historical Evening in the RAF Club, the Annual AOC International Symposium & Convention and the Christmas Dinner in the RAF Club. Also in planning were visits to 11 EOD Regt at Northolt, the Air Defence Radar Museum at Neatishead and HMS Collingwood.

ITEM 8. ANY OTHER BUSINESS

32. **Run UK AOC as a Separate Organisation.** A member reported that he was a member of another organisation with its HQ in the USA and that they had decided to run independently, for the flexibility it gave them. However, there was no support within the meeting that this would benefit the Chapter.

33. **Conclusion.** In conclusion, the President thanked members for attending and closed the AGM. He then invited Sqn Ldr Stu Watkinson, winner of many awards on the Aerosystems Course, to brief on high-confidence target classification at long range.

Roger Hannaford
Secretary
7 Apr 16

Attached:

Accounts Summary, Accounts and Budget
Education and Awards Report

Accounts Summary for AGM 16th March 2016

There are four sheets which will have been displayed on the wall at the rear of this room prior to the AGM starting.

I acknowledge the help and comments from Dr Bob Andrews in his capacity as auditor in the course of preparing these sheets – Thank you.

The first is the Chapter Accounts for the year to 31 Dec 2015. There no anomalies or surprises and the bottom line shows that the Chapter is a very sound financial position, some £600 better than at the end of 2014.

The second sheet is the Income and Expenditure Summary, showing in better detail how the funds were acquired and dispersed. This bears some explanation in that we spent £1100 less on awards than I had expected, this time last year: no award for Fleet EW, Welbeck College, Yeoman of Signals or to an Operational Unit. Conversely, we acquired an additional payment of £750 from Textron for our website job advertising campaign – for which we owe thanks to Chris Howe. The consequence largely explains the difference between my Budget forecast for 2015, being a projected loss of £1620 against the actual surplus of £608. The risks of presenting budgets in a moving world.

Moving on to my Budget for 2016, I am showing a deficit of £1096. All will be resolved at this time next year. There are of course risks: will we continue to secure payments for website job advertisements; will we have found agreement in this AGM to provide a Unit crest and plaque in the RAF Club for No. 100 Group, which is strangely not present at this time – perhaps a commentary on the covertness of their operations during WW2.

Does that projected deficit have any impact? If you recall the fourth sheet which shows actual annual profit and loss balances since 1991, the Chapter is now at the second highest credit balance over the last 24 years. In days gone by, a former President observed that the Chapter is not a profit-making business.

I commend to you that we well able to sustain a deficit of that size and I therefore ask for a Supporter and a Seconder to propose that these Accounts be accepted.

John Stubbington, Treasurer

CHAPTER ACCOUNTS SUMMARY - 1 January to 31 December 2016

2014 INCOME	2014 COSTS	ITEMS	2015 INCOME	2015 COSTS
	550.00	Annual General Meeting		520.00
		CHRISTMAS DINNER		
931.00	1222.60	2013 < Christmas Dinner > 2014	45.00	2982.20
1803.00		2014 < Christmas Dinner Payments > 2015	200.00	
	170.00	Taxi for Wg Cdr Kitching-Dinner 2013		nil
	93.75	RAF Club Room charge-Mrs Hastings-Dinner 2014		nil
		ACTIVITIES - GENERAL		
	643.90	23May2014 < History Evening-RAF Club > 20 May 2015		598.00
		Payments for VTTS visit	180.00	
3500.00		Income from Cranfield		nil
	500.00	Refund to AOC HQ from Cranfield		nil
		AWARDS		
	100.00	Education Awards - Welbeck College		nil
	600.00	Smallwood Trophy - Biennial award		nil
	200.00	Fleet EW Trophy		nil
	200.00	Air Warfare School - ASC Course		200.00
		PO(EW) Course Award, HMS Collingwood		200.00
	600.00	14 Sigs Operational Award		nil
	25.00	Frames & Engraving for Awards		49.00
	18.84	John Wise-Expenses for Fleet EW Award		nil
		OPERATIONS		
1838.10		AOC Subs Rebate	1870.98	
		50 Year Anniversary book sales, plus P&P	53.40	
	148.02	Chapter Leaflets		nil
	77.95	President briefing to AFCEA West-travel costs		nil
	35.90	Treasurer Expenses-Postage, Frames		nil
		Canale-YofSigs Blandford expenses Jan2015		47.88
	29.99	Web Site Domain & Hosting		89.98
		e2V meetings and RAF Club room hire (Peck)		156.50
		Gratuities for DSEI Exhibition		150.00
	250.00	Payment to Alan Howe for Website Design		
1000.00		Payment from MASS for website advert	1000.00	
	nil	Payment from Petards for website advert	750.00	
	nil	Payment from Textron/EDS for website advert	750.00	
750.00		Payment from CGI for website advert	750.00	
9822.10	5465.95	TOTALS	5599.38	4993.56
	14.63	Bank interest	2.60	
4370.78		2014 -YEAR SURPLUS/DEFICIT at 31 Dec- 2015	608.42	
01-Jan-14	31-Dec-14	BANK ACCOUNTS	01-Jan-15	31-Dec-15
7635.58	11991.73	Current	11991.73	12597.55
6489.26	6503.89	Capital Reserve	6503.89	6506.49
14124.84	18495.62	TOTALS	18495.62	19104.04
4370.78		2014 -YEAR SURPLUS/DEFICIT at 31 Dec- 2015	608.42	
		Items carried forward to 2016		
		RAF Club-Dinner Dec 2015	1500.00	2213.20
		VTTS		528.50
		DSEI-Taljard		50.00
		DSEI-Rake		50.00
		ASSETS at 31 Dec 2015		
		39 plaques and 54 ties (Ties @ £5)		
		4 x EW History Vol3 @ £20		
		10 x AOC Legacy - The First 50 Years @ £15		

CHAPTER BUDGET - 2017

2015 INCOME	2015 EXPENDITURE	ITEMS	2016 INCOME	2016 EXPENDITURE
1750		AOC Subs Rebate	1800	
100		AOC Award to Chapter	100	
10		Bank interest	10	
2500		Annual website Advertisements	2500	
		ACTIVITIES		
	600	Annual General Meeting		600
	2980	2014 <Xmas Dinner Costs> 2015		2213
nil		Xmas Dinner payments 2015	1500	
	600	2015 < History Night - May > 2016		600
		VTTTS visit-2015		528
		DSEI unrepresented cheques		100
		EDUCATION & AWARDS		
nil		Smallwood		600
	300	Fleet EW		300
	200	Cranwell		200
	200	Collingwood		200
	100	Miscellaneous, engraving, etc		100
	200	Yeoman of Signals, Blandford		200
	600	Operational Award		600
	100	Wellbeck College		100
		RAF 100 Group plaque-RAF Club		600
		OPERATIONS		
Note 1	100	Internet		30
		Treasurers P&P expenses		35
4360	5980	TOTALS	5910	7006
	-1620	YEAR SURPLUS		-1096

ANNUAL PROFIT/LOSS BALANCES

Year	Annual Income	Annual Costs	Surplus/(Deficit)	Closing Balance
1991	13271	10409	2862	5091
1992	8572	10439	-1867	4666
1993	9770	9479	291	4956
1994	17882	16605	1386	6343
1995	15161	13538	1623	7966
1996	15461	14386	1075	9089
1997	27322	17989	9333	18953
1998	12151	12890	-739	18214
1999	18891	16235	2656	20870
2000	12405	15334	-2929	17941
2001	9411	11004	-1593	16347
2002	13225	19283	-6058	10289
2003	10473	10605	-132	10159
2004	14041	10487	3554	13713
2005	11127	10993	134	13847
2006	8824	10300	-1476	12371
2007	7458	9652	-2019	10351
2008	10129	10176	-33	10318
2009	3871	4897	-1026	9292
2010	4317	5202	-885	8417
2011	6157	4786	1429	9846
2012	6173	4981	1248	11094
2013	9120	6121	3030	14125
2014	9822	5466	4371	18496
2015	5599	4994	608	19104

UK Chapter Awards Summary 16 March 2016 – BOD/AGM Report

(Full Awards Status on UK Chapter Website)

Royal Navy

The Royal Navy Top EW Student of the Year Award

Royal Navy Top EW Student of the Year award for 2015. Awarded to the top student in the latest PO (EW) course, namely, LS (EW) James (Jim) Hick. Presentation made by Chris Howe MBE, UK Chapter VP and took place at HMS Collingwood on 30 June adjacent to the EW School of the MWC. BZ to Jim for excellent work on his PO Q course.

The Royal Navy Fleet EW Effectiveness Trophy

2015 Recipients: Not awarded in 2015

Royal Air Force

RAF Smallwood Trophy (Biennial).

The AOC UK Chapter were delighted to recognise the 2014 winners of the prestigious RAF Smallwood Trophy EW Award at this year's EW Europe Symposium held at the Edinburgh International Conference Centre on 14 May.

The UK Chapter President, Wing Cdr John Clifford OBE and Vice President, Chris Howe MBE presented a plaque and cheque to Flt Lt Paul Heasman RAF and Flt Lt Alastair Luckins RAF. Presenting this award at such an event not only gives exposure but also provides well-deserved recognition from the EW community to both Paul and Alastair who both clearly demonstrate innovation, commitment and professionalism within UK EW; this is something the UK Chapter strives to promote within the wider AOC. Bravo Zulu to both.

(The 2016 winner has been nominated; the nominee citation has been passed to the Awards Chairman. It is currently an intention to present the award at EW Europe Rotterdam in May.

The Aerosystems Course Award 2016

The 2016 Aerosystems Course Award went to Flt Lt Stuart Watkinson; UK Chapter Vice President, Chris Howe MBE, presented a certificate and cheque for £200 at the presentation lunch that took place at RAF Cranwell on 18 Feb 2016.

Army

Army Yeoman of Signals (EW) Course Top Student

2016 Recipient: The latest presentation of this UK Chapter award, a certificate of Commendation and a cheque for £200, was made during a recent Army Signals dinner at Blandford. UK Chapter Board member Richie Canale, supported by fellow Board member Phil Davies, made the presentation on 11 Feb 2016 to SSgt (Y of S (EW)) Katie Mitchell.

Operational

EW Operational Award ('In-Theatre' Operations)

2015 Recipient: The AOC NATO Operational EW Award was given to 30 CDO UK and later presented by Chapter President, John Clifford OBE. The presentation took place during the UK Chapter Christmas dinner at the RAF Club on Friday 11 Dec 2015.

Individual

Individual Awards

2015 Recipients: Mr Jim Wickes for the AOC UK Chapter Outstanding Achievement Award, FS Brendon Monckton for UK Chapter Outstanding Service Award and finally we are to congratulate Dr Bob Andrews MBE for the award of the AOC Hal Gershanoff Silver Medal. BZ to all our 2015 individual award recipients.

All awards announced during a ceremony at the recent annual AOC symposium in Washington DC and subsequently made at the UK Chapter Christmas dinner, RAF Club, 11 Dec 2015.

Academia

Welbeck - The Defence Sixth Form College Lower & Upper Sixth Form Top Student – AOC UK Chapter Physics Prize

2015 Recipients: Awarded in 2015 but details unknown to date. President chasing up