

MINUTES OF THE ANNUAL GENERAL MEETING OF THE UK CHAPTER OF THE ELECTRONIC WARFARE AND INFORMATION OPERATIONS ASSOCIATION (AOC) HELD AT THE RAF CLUB ON 6 FEB 14

Present:

Wg Cdr John Clifford OBE	President
Mr Chris Howe MBE	Vice President, Awards & Webmaster
Mr Ian Fish	Membership Secretary
Wg Cdr Roger Hannaford	Secretary
Wg Cdr Phil Davies	Non-exec
Mr David Peck	Non-exec

Plus 16 members.

Apologies had been received from Wg Cdr John Stubbington, Treasurer, Wg Cdr Wynne Davies and Mr Jim MacCulloch, Non-execs, and Mr Mike Spiewakowski, Visits Coordinator, Non-exec.

ITEM 1. WELCOME TO AGM AND PRESIDENT'S ADDRESS

1. The President welcomed old friends and new attendees, noting that almost all of Board were present.
2. He then reflected on the past year, which had been very successful but not without its challenges and opportunities. The UK had won the Chapter of the Year Award in the Large Chapter category for the second year running. This was based on the submission which had been on display.
3. On AOC HQ, there had been much work on governance, more committees, new aim, mission, etc which he had written for them. It had been very heavy going. The major problems of the previous year had been largely resolved, but there were still some bad feelings. HQ had a much reduced staff, with Mike Dolim as acting Executive Director. There were major problems with US finances and the DOD memo about conferences. However, the AOC overall had managed to get into black again. Together with the Capitol Club, the UK was trying to reduce the 24 directors to 18, with greater representation of international chapters.
4. The President thanked those who had helped out at DSEi. He said that there had been an excellent Classified EW Symposium in December at Shrivenham, for which the Chapter had arranged all the operational speakers, who were the highlight of the 2 day event, and most of the others. Again, the Chapter ran a stand and recruited some new members. The highlight was the dinner at STEAM, where he had made the presentation to CO 14 Signal Regiment (EW) for the Chapter Operational Award. He had also attended the Aries Dinner and presented Sgt Luke Cabot with his prize.

5. There had been very successful visits to the DEWC and Blandford, and he thanked all concerned.

6. Mike Spiewakowski would no longer be able to coordinate visits, and a new board member for that was required.

7. The President had spoken on behalf of the Chapter to the AFCEA West group in Cheltenham just before Christmas and to the UK Tower of Excellence SME group at EWST's facility in January.

8. He wished the Chapter to congratulate, in absentia, ACM Sir Stu Peach, VCDS, who had been awarded the AOC Gold Medal – the first time he believed to a non-US person, and to Dave Peck, who won the Colonel Anton D Brees Life Achievement Award.

9. The Christmas dinner had been a great success, including David Kitching attending by a special taxi.

10. Finances were on a sound footing, thank to the fees from the Defence Academy and advertising on the web site.

11. For the coming year, he would look to a membership push, more awards and more visits.

12. In conclusion, he thanked the Board and the Members who supported the Chapter.

ITEM 2. MINUTES OF THE PREVIOUS AGM

13. The minutes of the previous meeting, which had been published on the website, were agreed as accurate, proposed by Roger Blackburn, seconded by David Peck and passed unanimously. There were no outstanding actions.

ITEM 3. BOARD MEMBERSHIP AND ELECTIONS

14. The BOD required an Executive Officer but, as there had been no volunteer, no election for the post would be held.

15. As stated earlier, there was also a requirement for a Visits Coordinator, and the President invited members to volunteer.

ITEM 4. TREASURER'S AND AUDITOR'S REPORTS

16. The accounts sheets had been displayed prior to the AGM for members to examine. Chris Howe briefed on behalf of the Treasurer. Dr Bob Andrews had audited the accounts.

17. The main points were the exceptional income of £2,750 from the corporate advertisements on the Chapter website, the payment of £1,000 for designing the website, and the income of £3,000 from Cranfield in the Classified Symposium in Dec 12, of which £500 has been returned to HQ.

18. All other items were as normal on a year-to-year basis. The surplus for the year was £3,030 and the end-of-year net balance was £14,125.

19. The projected budget for 2014 showed a modest surplus of just over £400, given a cautious reduction in possible income from Cranfield and website advertisements.

20. The accounts were agreed as accurate, proposed by Paddy Forest, seconded by Phil Davies and passed unanimously.

ITEM 5. MEMBERSHIP REPORT

21. The membership secretary reported that the membership had remained in excess of 400 throughout the last year and currently stood at 425. He reported that much of his effort over the year had been devoted to trying to reduce the number of members with whom we had no apparently-effective contact method. He was pleased to report that the number of members in this category had reduced from 80 to 44 and stated that further help would be requested to reduce the number further during the coming year.

ITEM 6. EDUCATION AND AWARDS REPORT

22. Chris Howe briefed on Education and Awards; a full list is attached to these minutes. Significant Chapter awards included the RN Fleet EW Effectiveness Trophy to the RFA Fort Victoria EW team, the RAF Aerosystems Course Award to Sgt Luke Cabot, the Army Yeoman of Signals (EW) Course Top Student to Sgt Elizabeth Perks, and the EW Operational Award for 'In-Theatre' Operations to 14 Signal Regiment (EW).

23. Individual awards were to David Peck, receiving the AOC Lifetime Service Award, and ACM Sir Stuart William Peach, KCB CBE, receiving the 2013 Gold Medal Winner for several decades of support to both UK and Global EW.

24. For academia, The Defence Sixth Form College at Welbeck recipients of the Lower & Upper Sixth Form Top Students for the AOC UK Chapter Physics Prize were Stefanos Stephanou and Lewis Beresford.

25. All nominations or suggestions for awards would be considered by the Board and should be submitted in the first instance to the UK Chapter Vice President, Chris Howe MBE.

ITEM 7. PROGRAMME AND FUNCTIONS REPORT

26. Phil Davies briefed on the events over the previous year, which had included the AGM, the DEHS Russell Burns spring lecture and Autumn Symposium, an Historical Evening in the RAF Club, a classified visit to the DEWC at RAF Waddington, an AOC EW Pavilion at DSEi, the Symposium & Convention in Washington, the RN EW Reunion at HMS Collingwood, the classified EW Symposium at Shrivenham and the Christmas Dinner.

27. For the coming year, there would AOC ASEAN and Pacific in Kuala Lumpur, EW 2014 in Edinburgh, an Historical Evening in the RAF Club, visits to a T45, NATO JEWCS and industry, the DEHS Spring Lecture and Autumn Symposium, the RN EW Branch Reunion, the 51st Annual AOC International Symposium & Convention in Washington, the Classified EW Symposium at Shrivenham and the Christmas Dinner in the RAF Club.

ITEM 8. ANY OTHER BUSINESS

28. Roger Blackburn suggested that, as this was the 50th year of the AOC, it might be appropriate to make black tie an option for the Christmas dinner.

29. In conclusion, the President thanked members for attending and then closed the AGM.

Roger Hannaford
Secretary
20 Feb 14

2012 INCOME	2012 COSTS	ITEMS	2013 INCOME	2013 COSTS
1503.61		AOC Subs Rebate	1482.92	
233.68		AOC Award	Note 1	
		ACTIVITIES		
	391.00	Annual General Meeting		528.00
1935.00	2305.35	<u>2011</u> < Christmas Dinner > <u>2012</u>	1862.00	2435.70
	533.00	23May2012 <History Evening-RAF Club> 21 May 2013		684.00
	121.00	Education Awards		150.00
	500.00	Smallwood Trophy		nil
nil		Fleet EW Trophy 2011 - HMS St Albans		nil
	200.00	RAF College Cranwell - ASC Course		200.00
	200.00	Yeoman of Signals Award-Blandford		200.00
	500.00	30 Cdo RM < Operational Award > 14 RSigs		600.00
		Buffet lunch at RAF Waddington		122.69
		OPERATIONS		
	118.17	Newsletters		89.01
		Payment to Alan Howe for Website Design		1000.00
		Payment from MASS for website advert	1000.00	
		Payment from Amp Tech for website advert	750.00	
		Payment from SELEX for website advert	1000.00	
	29.99	Web Site Domain & Hosting		59.98
	35.00	Flowers for Kathy Hastings		nil
		Sales from stock	25.00	
	47.40	Frames & Engraving for Awards		51.45
2500.00		Income from Cranfield	3000.00	
6172.29	4980.91	TOTALS	9119.92	6120.83
56.87		Bank interest	31.41	
1248.25		YEAR SURPLUS/DEFICIT	3030.50	
01-Jan-12	31-Dec-12	BANK ACCOUNTS	01-Jan-13	31-Dec-13
3445.11	4636.49	Current	4636.49	7635.58
6400.98	6457.85	Capital Reserve	6457.85	6489.26
9846.09	11094.34	TOTALS	11094.34	14124.84
1248.25		YEAR SURPLUS/DEFICIT as at 31 Dec 2013	3030.50	
		Items carried forward to 2014		
		RAF Club-Dinner Dec 2012		1222.60
		Dinner payments paid to account in Jan 2013	931.00	
		Revision and print Chapter leaflets, qty1000		147.95
		Taxi service for Wg Cdr Kitching, Dinner 6 Dec 13		170.00
		Refund to HQ AOC from Cranfield		500.00
		Travel costs for Briefing to AFCEA West		77.75
		Stock at 31 Dec 2013		
		48 plaques and 65 ties (Ties @ £5)		
		4 x EW History Vol3 @ £20		

2013 INCOME	2013 EXPENDITURE	ITEMS	2014 INCOME	2014 EXPENDITURE
1500		AOC Subs Rebate	1500	
2500		Cranfield	2000	
50		AOC Award to Chapter		
50		Bank interest	40	
		Annual website Advertisements	1500	
		ACTIVITIES		
	500	Annual General Meeting		500
	2436	< 2012 Xmas Dinner Costs 2013>		1223
1813		< 2012 Xmas Dinner payments 2013>	931	
	500	Evening event in the RAF Club		500
		EDUCATION & AWARDS		
nil		Smallwood (will be £600 in Yr2014)		600
	300	Fleet EW		300
nil		Cranwell		200
	200	Collingwood		200
	100	Miscellaneous, engraving, etc		100
	200	Yeoman of Signals, Blandford		200
	500	Operational Award		600
		Wellbeck College		100
		OPERATIONS		
		Refund to AOC HQ		500
	100	Newsletters		
		Chapter Leaflet printing-2013		148
		Taxi for D Kitching at Christmas Dinner		170
	60	Internet		60
	50	Printer cartidges, stationery, etc		50
		President briefing to AFCEA		78
5913	4946	TOTALS	5971	5529
	967	YEAR SURPLUS		442

Date	Item	Ref	Current A/C		Reserve A/C		Activities		Web	Awards	Operations		News	Sales
			CR	DR	CR	DR	CR	DR	CR	DR	CR	DR	DR	CR
	Balances b/fwd		4636.49		6457.85									
18-Jan	RAF Club-Dinner 2012	C847		2435.70				2435.70						
07-Feb	Dinner income	D524	1813.00				2435.70							
12-Feb	2012 Newsletters-J MacCulloch	C849		89.01									89.01	
26-Feb	Website domain hosting	C848		29.99								29.99		
27-Feb	RAF Club-AGM 2013	C850		528.00				528.00						
19-Apr	Hannafor, Christmas 2012	D525	49.00				49.00							
19-Apr	Sales, AGM	S246	25.00											25.00
31-May	Jeanettes, Waddington	C853		25.00								25.00		
05-Jun	Alan Howe-Website design	C851		1000.00								1000.00		
05-Jun	Welbeck College	C852		100.00						100.00				
19-Jun	RAF Club-History Evening	C854		684.00				684.00						
10-Jul	Amplifier Tech Ltd-Web Advert	S249	750.00						750.00					
17-Jul	Cranfield University	S249	3000.00								3000.00			
17-Jul	PO Jarrom, Collingwood	C857		50.00						50.00				
18-Jul	Visit to Waddington	C856		122.69						122.69				
26-Jul	Chapter Award-Luke Cabot	C855		200.00						200.00				
31-Jul	MASS Consultants-Web Advert	S249	1000.00						1000.00					
02-Sep	Website hosting-Chris Howe	C858		29.99								29.99		
08-Nov	RSS-Sgt Elizabeth Perks	C859		200.00						200.00				
04-Dec	R/A Interest	S15			29.82									
06-Dec	J Clifford: R Sigs Award and Frames	C861		626.45						600.00		26.45		
tbd	SELEX-Web Advert	S252	1000.00											
30-Dec	Annual Chapter Subsidy	D526	1482.92											
30-Dec	R/A Interest	S15			1.59									
	Totals		13756.41	6120.83	6489.26	0.00	2484.70	3647.70	1750.00	1272.69	3000.00	1111.43	89.01	25.00
	BALANCES		7635.58		6489.26									
06-Jan	Transactions carried over													
	AOC HQ Washington	C862		500.00								500.00		
	Chapter Christmas Dinner - RAF Club	C863		1222.60				1222.60						
	Chapter Christmas Dinner - Payments	D527	931.00				931.00							

UK Chapter Awards Summary 6 February 2014 – BOD/AGM Report
(Full Awards Status on UK Chapter Website)

Royal Navy

The Royal Navy Petty Officer (EW) Professional Qualifying Course Top Student

Not awarded in 2013 due to cancellation of course. This award will now be re-titled as the Royal Navy Top EW Student of the Year award. Will take effect from April 2014 and will be awarded each April.

The Royal Navy Fleet EW Effectiveness Trophy

Due to be awarded early 2014, RFA Fort Victoria EW team have been selected.

Royal Air Force

RAF Smallwood Trophy (Biennial).

Next to be awarded in 2014. Discussions on-going with Sqn Ldr Marty Lock for next award

The Aerosystems Course Award 2013

The 2013 Aerosystems Course Award was made to Sergeant Luke Cabot by the UK Chapter President, John Clifford, OBE, at the Aries Dinner which took place in the Daedalus Officers' Mess, RAF Cranwell on 19th July 2013.

Army

Army Yeoman of Signals (EW) Course Top Student

2013 Recipient: The second presentation of this relatively new award for the Army; certificate and a cheque for £200, was made by the UK Chapter on Friday 8 November 2013 to Sgt Elizabeth Perks.

Operational

EW Operational Award ('In-Theatre' Operations)

2013 Recipient: Awarded to 14 Signal Regiment (EW) for outstanding EW operations in theatre. Brigadier Steve Vickery presenting our UK Chapter commendation plus a cheque for £600 to Lt Col Mark Purves, CO 14 Sig Regt (EW) during the Shrivenham classified conference 4/5 Dec 2013.

Individual

Individual Awards

2013 Recipients: UK Chapter Board members David Peck received the AOC Lifetime Service Award, presented during a ceremony at the recent annual AOC symposium in Washington DC and Air Chief Marshal Sir Stuart William Peach, KCB CBE received the ultimate AOC recognition namely the 2013 Gold Medal Winner for several decades of support to both UK and Global EW.

